

QA/QC ENGINEER QUESTIONNAIRE

Name		Age		Ref	
E-mail		Date	DD	MM	YYYY
Country		Expected Salary (QR)		Notice Period (Days)	
Presently Available for Interview in Qatar?	Yes	Phone			
Highest Educational Attainment					
Have Qatari Driving License?	Yes	Field of Specialization:	Civil	Mechanical	MEP

No	Description	None	Familiar	Average	Good	Excellent
1	Develop written procedures for quality control/quality assurance					
2	Establish and maintain procedures to develop standard documentation for construction works and quality control and assurance for the projects					
3	Perform quality engineering reviews of design documentation for compliance with stated requirements, including vendor quality manuals and company quality records					
4	Assess work activities for which labor based construction methods are appropriate and for those sections where heavy machinery is appropriate					
5	Collect and evaluate supplier quality data to identify process improvement opportunities within the supply chain					
6	Collect and maintain supplier performance metrics					
7	Investigate reported external quality issues					
8	Perform root cause analysis on quality issues					
9	Knowledge of mechanical, pneumatic, hydraulic and electrical systems					
10	Proficient in quality analysis tools such as 5D, SPC, PFMEA					
11	Developing part certification processes and vendor quality measures					
12	Knowledge of Qatar industry quality assurance codes and Standards					
13	Proficient in use of MS Office suite: Excel, Word, PowerPoint					
14	High skill level and experienced user of MS Access					
15	Experience implementing & maintaining ISO-9000 standards & certification					
16	Mentor, coach and train personnel involved in QA/QC tasks					
17	Establish Alcohol & Drug Testing and Fitness for Work policies					
18	Experience in ITP, project quality plan, welding procedure					
19	Develop, execute and analyze quality-reporting measures					
20	Knowledge of statistical techniques, green /black belt six sigma					
21	Preparing Method Statements, QC procedures, inspection & test plan, QC checklist					
22	Qatar Construction Standards 2010					

Remarks: Please put a (√) next to the subject that you have experience in:

- Road Construction Projects
 Marine Construction Projects
 Oil & Gas EPC Projects
 Document Management EDMS/QPULSE & ACCONEX
 Have ISO 9001 QMS Auditor

Remarks: